

## Beare Green Community Association Trustees' Meeting



**Held Sunday 15<sup>th</sup> June 2025 – 7:00pm**

### **Welcome & Apologies**

Present: Paul Mott, Chairman and Meeting Secretary, Laura Mott, Trustee/Treasurer and Bookings Secretary, Steve Campbell, Trustee, Alan Smallwood, Trustee, Garry Anstee, Trustee, Yvonne Anstee, observer

Apologies from James Stuart, Trustee, Steve Killick, Trustee,

### **2. Minutes of Sunday 11<sup>th</sup> May meeting**

Approved

#### **Actions :**

Update from Alan on insurance claim re: September window damage : MVDC's buildings insurer has paid out £782, which is £1032 net of a £250 excess on our claim (which they originally claimed in error, was a £1000 excess). All thanked Alan for his perseverance in this matter.

Alan has the new cinema banners. The firm, Surrey Signs, is making a small improvement re : the slots to hold Paul's carbon fibre rods for rigidity.

>>Alan will organise a pruning party in relation to the dead or fallen trees that allow rats and squirrels, direct access to the island – carried forward, Alan has been very busy with another group he is involved with

### **3. Treasurer's report**

- Current Account £2,949 as at 15th June 2025
- 2nd Account £35,844 as at 15th June 2025
- Total across the two bank accounts £38,793
- Petty Cash : Events £420, Cinema £250, Treasurer £1035. All as at 15th June 2025

ACTION ON PAUL : CHECK IF CAN GET MORE INTEREST ON RESERVE ACCOUNT IF CONVERT TO A NOTICE ACCOUNT

### **4. Bookings report**

Bookings secretary update :

Wrestling July 19th (promoted in Capel and BG magazine) and November 15th. (we run bar).

Next band nights : Friday 26th of September and December 6th after fun day, BGCA bar both times.

Vaccinations finished for the season Sat 14<sup>th</sup> June

Wedding last month went well

Friday 20<sup>th</sup> June : Paul let Denise B in 2-2:30 to set up ahead of her late mother's wake and 6-8:30 same day.

Sat 21<sup>st</sup> June : Steve C will let in and out a party, Laura to give timings to Steve C

Sun 22<sup>nd</sup> June 9:30-14:30, a 5<sup>th</sup> birthday party, Alan will let in and out as his booking follows on after.

Awaiting cost of insurance renewal, she didn't send it with her bouncy castle confirmation and then was on leave last week – an email awaits asking what it is, Monday 16th – will pay immediately (this is not buildings insurance, for which we pay MVDC separately, it is the mandatory public liability etc).

#### 5. Cinema report

Steve has just sent Paul the moviola bill for the June film today – paid. July film promoted in the July Capel and Beare Green mag. Rider "subject to confirmation" removed from website as it is confirmed here <https://www.moviola.org/venues/beare-green/>

#### 6. Heath and safety

An ambulance was called to the hall when a user inside the front hall had a fall. Garry was present and triaged them by taking their pulse rate and specific O2 % using equipment he carries (he is a retired paramedic), then called an ambulance and waited until they came, and completed the hall's accident book. The ambulance was eventually able to take them home, within the village. Many thanks from us all to Garry.

Paul emphasised to tell trustees and keep a copy if a report is ever referred by any of us to the HSE (which wasn't necessary in this case).

#### 7. Maintenance

Paul repainted in white, the white lines where the old paint had developed gaps, ahead of the SIDEMEN film released today on *youtube*. He had already done the yellow ones. He also cleaned the edges of the car park ahead of the filming, and mowed behind the chargers.

We discussed fun day banners : we felt 2 was enough and that Alan's placing of them was good.

A tile has slipped from just to right of upper right hookflash on upper left solar panel abutting small hall, on main hall roof. It is 2.3 times the length of the gap. Paul has sent picture to installer and asked to come fix asap.

A tap in the small hall kitchenette is loose, Alan offered to try and fix it.

Litter was discussed, not sure what we can do really we're not the village police and there are plenty of MVDC signs. Litterers probably don't pay attention to signs.

#### 8. Events

Fun day 28th June 2025 :

Barrier needs to go down night before – probably power off the charger Friday 27<sup>th</sup> June and put note on facebook page

Alan has sandbags as extra leg weights

DIY Marquees in Dorking West can repair gazebos

21 stalls including ours; 14 external.

Steve offered that James might be able to make signs : Pricing :

Beer £5 draft, £4 cans but Budweiser bottles £1.50 as that goes out of date soon.

Pimms £3.50

Wine if offered, £4

Soft drinks £1

Ice creams £2

Burgers £4 hot dogs £4

**Notice needed to say that face painting should only happen AFTER use of bouncy castle, not before, and we'll tell the two girls who are coming by train**

Manning – Steve C in charge :

Plan is James Brown Michelle and Bren on the BBQ

Paul Steve K James Stuart on the beer/drinks

Sophie Tombola : Sue Roche has offered to help. She might help Sophie on the Tombola.

Alan has asked his neighbour Julie to be dog steward. He has a judge already.

Margaret and the brownies will look after the kitchen.

Scouts have offered to help us clear up (they have a stall, selling plants).

Paul will meet at 12:30 or so and introduce the Council Chairman who will open the event.

*Rota to man the bouncy castle (needs close attention) 12-1 Sue Roche if she is willing*

*1-2 Steve C (or Anthea if she is willing) 2-3 Paul 3-4 Alan*

Fun day 28th June 2025, band “Prognosis” (Nelson is our contact there) is confirmed (didn’t confirm their rate, assume usual £200), insurance of bouncy castle (NB who pays for that and when) confirmed same wording as last year, have to follow operators’ best practice to the letter.

It’ll be max age 12 sorted into 3-6 sessions and 7-12 max 8 at a time. We’ll charge £1 per 10 minutes, that way the parents hang around to supervise (we’ll ask them to) which doesn’t happen if kids can bounce in and out for limitless sessions.

Insurer also covers 6th June 2026

AGM : Sunday 6th July 7:30pm – publicised in June copy of Beare Green and Capel mag, and at <https://www.bgca.org.uk/node/118> - accounts will be done soon

Jumble sale 11th Oct 3:00 to 15:00

6th December Christmas Market 12:00 to 15:30

#### **Any Other Business**

Alan discussed the correct storage of the stepladder in cupboard 4, feet on ground no weight on hook

#### **9. Date of next meeting**

AGM : Sunday 6<sup>th</sup> July 7:30pm – publicised on the website <https://www.bgca.org.uk/node/118> and now also to be in the June Capel and Beare Green magazine (copy has already been sent in) and vantage.

Sunday 3<sup>rd</sup> August 7:30 small hall next trustee meeting

#### **SUMMARY OF OTHER FORWARD DATES :**

- Jumble sale is set for 11<sup>th</sup> Oct 3:00 to 15:00
- 6th December Christmas Market 12:00 to 15:30
- Fun day 28<sup>th</sup> June 2025, 6<sup>th</sup> June 2026
- Wrestling dates as above, band dates as above