



## Beare Green Community Association Meeting

Wednesday 22<sup>nd</sup> January 2020

Front Hall – 7.30

### Minutes

New actions, and those carried forward, show in red

#### Welcome

1. **Apologies** – Lisa Ryan, Alan Smallwood, trustee, Caroline Salmon, David Kalynuk, trustee

**Attendees** – Revd Barbara Steadman-Allan, Sandy Horvath, Chairman and trustee, Linda Horvath, trustee, Paul Mott, trustee and Deputy Chairman, Shaun Solomon, trustee, Steve Campbell, trustee Lesley West, trustee

2. **Minutes of last meeting – actions and matters arising :**

Outstanding actions carried forward : revision of Emergency numbers – Sandy to add Alan's name; Sandy to retrieve Fun Day bag (details of stallholders and past plans) from Michelle – these actions are outstanding and carried over

3. **Website**

Shaun reported that sponsorship of the new BGCA website in return for advertising may be available from Julie at the printers, plus the tattoo shop, Solomons, Pipers and Beaky's, also (tbc) maybe the quilt place, maybe red eye; **Shaun will also ask Nikki at the Surrey Hills Café.** The new (the same BGCA ones, but hosted differently) ...@BGCA.ORG.UK email addresses are "live" on the new domain, and an IMAP server is used. Instructions are available for setting the account up on a mobile phone, or emails can be viewed on a browser. Each BGCA email account holder has their password.

There is a development website <http://dev.bgca.org.uk/> of which the content will be moved to [www.bgca.org.uk](http://www.bgca.org.uk) around mid February, once all content has been checked and is good to go live.

4. **Potential date to be 20<sup>th</sup> May 7:30 front hall – to be publicised once confirmed on new website and a very simple poster prepared by Paul**

5. **Bookings report**

Some people hiring the hall are arriving very early to set up and occasionally try to set up before the previous hirer has vacated the Hall – **new terms and**

**conditions** have been prepared by Sandy and circulated for us all to check, to remind users that if they do this to a non-trivial degree, e.g. arrive 45 minutes before, depart 15 minutes after, then we may ask them to pay. In particular, above all, they do need to be out by when they say they will be out by. The T & C's also ask them to do a general sweep and wipe down of tables when the finish.

Valerie is trying out a new Saturday morning family yoga class. Paul has helped her by putting up some ads around the hall. Caroline offered to move the timeslot of her once a month surgery, also in front hall, to avoid Valerie having to skip one day a month, but Valerie said it's OK for now, thanks.

## 6. Events

### Previous events

- Over-60's Christmas tea party : went well on 21<sup>st</sup> December, about 25 present, expressed their appreciation. Some carols were sung and many sandwiches.
- Children's party 22<sup>nd</sup> December : a success, about 35 children present, grotto looked amazing, children loved it.

### Forthcoming events

- Jumble Sale to be Saturday 29<sup>th</sup> February
- Easter hats workshop: 11 to 12:00 ( to be confirmed) on Saturday before an Easter bonnet parade around the village in their hats; lunch break (we feed them chicken nuggets, crisps and sandwiches); they show them off in the park 12:30 pm, then pin the tail on the bunny and some other games ... give them each an Easter egg .... maybe a tombola or raffle (which we would sell tickets for) .... raffle off an Easter bunny cake. We will sell tea and cakes to the adults – poster should tell them these are 50p.
- 2020 fun day date is Sat, Jun 20, 2020; is publicised on “Next Door” website. The bouncy castle is booked via Shaun (we hire it – two devices; and possibly a set of bounce-along horses for children). The excellent band from last time is booked (this time volume a shade lower once we get going), and the dog warden is to judge the dog show. Nelson Porter from Harvest Church Goodwyns, will hopefully be the band. We will set a planning meeting up to discuss this 8<sup>th</sup> February at 4pm before cinema.
- Children's party Sunday 13<sup>th</sup> December 2020 over 60's tea party afternoon Sunday 20<sup>th</sup> December

### Cinema Report

Going well. The children's film was not that well attended and we lost money. Never mind. Mark Brown has offered to advertise it in the school if we repeat, and believes he could get us more attendees. **We will ask Moviola for a children's film list next time.**

Forward plan :

Sat 08 Feb	Doors open 6:45 p.m. Film starts 7:30 p.m.	Downton Abbey
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<b>Sat 07 Mar</b>	Doors open 6:45 p.m. Film starts 7:30 p.m.	<b>The Good Liar</b>
<b>Sat 11 Apr</b>	Doors open 6:45 p.m. Film starts 7:30 p.m.	<b>Judy</b>

## 5. Hall and BGCA Matters

### 5.1 Heating – thermostats

Local electrician to fit hard wired replacements for the wireless thermostat in front hall – Alan has had good ideas about routing - electrician has not yet had time (his mother has just very sadly passed away, so there might be some delay).

### 5.2 Paint

We have a quote for internal decorations – Rocky has quoted £900 – good quality clean-able grey paint. **Agreed to go ahead, ACTION : Sandy will tell him.**

### 5.3 Heating – Air to Air Heat Pump

Paul earlier circulated to trustees a note comparing air to air, air to water, ground and water source heat pumps, explaining the strong recommendation for air to air. It could cut our heating costs in three, and save 57 tonnes of carbon dioxide emissions. Cost is £4356. Community Foundation for Surrey turned us down last week. Now talking to Cllr Helyn Clack who may be able to help us access funding.

### 5.4 Replacement projector for meeting room

- Awaiting news from another village on whether and when we can procure their second-hand machine when they get a new one. Paul reminded the other hall's trustee 3 weeks ago and the signs are good. Reason for replacing : this room has an archaic video projector with software you have to load onto a visitors' computer. It is not plug and play. To make this room attractive to users, we need one which will plug into normal computers – to make everyone's lives easier. Paul has got a small safe to put on wall, inside which will go a cable and controller, the key safe code being given to the hirer on booking. He has also bought a small audio amplifier so that users will also have audio; it's connected to the wall speakers. Its power supply will live in the wall safe when mounted.

### 5.5 Lights, and roof leaks

There was a leak in the hall corridor from a light to the left of the wall map. Richard has just replaced this light and front hall low ceiling light nearest corridor door that failed due to a former roof leak (that Alan has successfully fixed). Alan has recently cleared the gullies since the autumn leaf drop and this seems to have cured the leak in the hall corridor from the light to the left of the wall map.

### 5.6 CCTV

We are pleased with our new CCTV, installed by David Kalynuk who is now a trustee. Sandy reminded all of GDPR.

5.7 Canopy above kitchen outside door

The canopy has fallen off the kitchen outside door. It was agreed to accept Shaun's offer to replicate a design of wood that he showed the design of to trustees; it will have a slate roof to match the hall roof (he already has the slates).

**6. Village Matters**

6.1 Pie and Mash Van

Noted that the Pie and Mash van is not coming any more.

6. Mole Valley development plan

Noted that BGCA are apolitical due to being a charity, and won't get involved in debate around this

6.3 Parish council – improvement fund for Beare Green

The parish council is offering £3000 for improvements around village, but it is not available for the heat pump. Caroline is open to asking for it to be spent on bat boxes in Turners Wood.

**7. Treasurer's and Bookings Report**

7.1 Treasurer :

We pay Mole Valley each quarter for rent and repayment for the loan until 2036 (it was a 20year loan) - repaying their loan on the 2016 hall extension.

Accounts: £1215.38 current account, business account £5885.68 (Red Eye have now been paid all the £1800, which we had at November 2019 received from the Parish Council and not yet paid out, hence boosting the November 2019 cash figure).

7.2 Electricity

Renewal of the electricity contract is in March 2020, and Paul will give attention to it. The account is £1570 in credit half way through the winter. We are trying to get a rebate in relation to the climate change levy and some of the VAT; Paul has sent off a "VAT Certificate" form he has just received after chasing. The definition of "non business charity" is, it has to be said, not at all clear in any of the HRMC documentation, or elsewhere, with no examples given anywhere; but as we do not aim to make a profit, and are a charity, we believe we should be treated as one. BG are now sending a letter asking more questions; it seems to be quite a long-winded process, getting the rebate (and better ongoing treatment in relation to the VAT and the CCL).

**7. Any Other Business**

Paul has placed a notice on Freecycle seeking a better piano, at Barbara's suggestion.

**8. Date of next meeting**

**26<sup>th</sup> February 2020 - Committee / Meeting Room (whichever is not in use), 7.30, all welcome (everyone in the village is a member of BGCA and can come and speak at the meetings with ideas or offers of help; we just happen to be trustees)**