

ANNUAL GENERAL MEETING AT BEARE GREEN VILLAGE HALL

TUESDAY 16th May 2019

7:30 IN FRONT HALL

Minutes

1. Chairman's Welcome

The Chairman welcomed everyone for attending

Those in attendance:

Sandy Horvath (Chair), Brandon Watson (secretary), Linda Horvath (Treasurer), Steve Campbell (Trustee), Paul Mott (Trustee), Alan Smallwood (Trustee), Lesley West (Trustee), (Trustee), Shaun Solomon (Trustee), Adrian Salmon

2. Apologies for absence:

Michelle Watson, Revd Barbara Steadman-Alan, Mervyn Young

3. Minutes of AGM held 17th April 2018

The minutes of the previous meeting were agreed by those present in 2018 and approved unanimously.

4. Matters arising

There were no matters arising

5. Treasurer's Report

The treasurers report was presented and it was accepted on the condition that the accounts would be audited or checked by an approved person and any changes would be reported back to the Trustees.

Please see the attached report. Appendix 1 & a copy of the approved accounts (Checked and formulated by Michelle Carvell) Appendix 3.

6. Chairman's Report

A copy of the chairman's report is attached at appendix II. There were no questions from the floor.

7. Rotation of Officers

Brendan Watson was standing down both as Trustee and secretary following the AGM and was thanked for his service to the community.

Adrian Salmon Volunteered to stand as a Trustee. He was nominated by Sandy Horvath unanimously seconded to stand as a trustee for the BGCA.

8. Cinema

The Trustees reported that the Merebank Movies Cinema has started since the new ceiling has been in. This is sometimes running at a slight loss but it is felt that this project was always seen as a long-term community venture that was for the enjoyment of the

community and any losses will continue to be absorbed. It is hoped that as the list of films improve so might the attendance.

9. Correspondence

There was no correspondence.

10. Any Other Business

- *The trustees would like to publish that there will be a fun day this year on Saturday 22nd June 2019. It will be held in the grounds of the BGCA hall.*

Appendix 1.

Treasurer's Report for the Financial Year 2018/19

This had been prepared by Sandy Horvath on behalf of Linda Horvath (Treasurer for the B.G.C.A).

The Accounts are at this point incomplete due not being able to extrapolate all the management information to present this evening. The figures today are the Headline figures and the actual accounts will be completed and sent to the auditor as soon as possible and once Audited will be published on the Website. We can only apologise for the lack of detail at this point. Save to say that all the banking is up to date.

For those who remember from last year we were unable to secure a treasurer at the AGM and at the first trustee meeting Linda volunteered to take on the role if supported by Sandy in order that the BGCA could continue to run legally. All banking has been carried out diligently however, we have discovered at the 11th hour that we do not have the accounting skills to present the accounts in the way required. Please bear with us over the next week or two whilst we seek that support and ensure that the final accounts for the year are completed properly and sent to the auditors.

The very good news is that we have secured a new Treasurer Vicky Onah who will be taking on role for 2019 onwards she has the experience and ability needed.

The headline figures are that our total income for 2018/19 was £ 22,203. with a total expenditure of £21,474. Giving a small profit of £729. There may be some minor adjustments for outstanding income from late payments.

As of the 31st March 2019 the Current account stood at £1,154 and the Savers Account 7,324. The petty cash was £373 giving a total Balance of £8851

The significant spends for this year outside of the Running costs of the Hall were for the two major capital costs for the Ceiling in the Main Hall and the large roof window. These were £6075 and £1500 respectively.

In addition to the hall hire we have been able to raise additional funds through two successful jumble sales (Total of £1184), the Mere Bank Movies and the New Year's Eve celebrations raffle.

A full break down of our Income and expenditure will be published once Audited. Apologies once again for the lack of detail.

Appendix 2

BGCA AGM May 2019 – CHAIRMANS REPORT

I would like to welcome you all and thank you for coming out tonight.

This is like previous years has been a busy one; We have replaced the ceiling in the mail hall, and made a major repair to the large window on the main roof.

The Ceiling was the final part of the BGCA Cinema project now affectionately known as 'Merebank Movies'. The ceiling project's was aimed to remove the echo and make other necessary preparations for the start of monthly cinema and for the benefit of all our users.

We obtained quotes from six firms to remove the echo and make other improvements including adding remote blinds to the high level Velux's, replacing the lights with more energy efficient and nicer-looking, dimmable (the old tubes weren't dimmable) LED panel lights, plus adding 100 mm of bagged insulation to replace what was there; they generally came in at between £12k and £14k, with two thirds of the quoting firms recommending a lowering of our ceiling to be sure of removing the echo. The duration needed by the firms to do the work was two weeks, therefore entailing two weeks of cancelled bookings from users. They were quoting to supply tiles that would absorb around 65% of the sound.

This raised two main difficulties; one the cost was right at the limit of what we could afford, and secondly there were issues with getting consent from Mole Valley to lower the ceiling below the existing Velux windows without filling them in, which would certainly have taken us over budget. Therefore, the committee took the bold decision to appoint a trustee to project manage this work and do it ourselves. We added a little to the specification, doubling the insulation thickness to 200mm of bagged insulation – bagged, so that if we had a roof leak, weight wouldn't accumulate from soaked insulation, and choosing to update the central smoke detector, and update the old high-level emergency lighting with new LED versions. We chose ceiling tiles that absorbed a whopping 95% of all sound, the best you can get and substantially better than (65%) those firms had quoted to fit for us.

Overall we managed to complete the project in one week, rather than the two weeks we had been quoted, thus reducing the inconvenience to our users and loss of income. We also achieved completion for half the price, at £6075. Happy was the day when the access tower was removed and we found that the echo had been well solved, subsequently confirmed by youth club and brownies, both of which now have much quieter meetings.

The ceiling work temporarily revealed the area underneath the wall window above the ceiling that overlooks the lake, which revealed evidence of leaks at the edges of the vertical spars and were the source of past minor leaks via the ceiling. We decided as a follow-on process to repair the tall window, and after getting two quotes, we went with one that entailed using a cherry picker to attach cladding and sealant, including cladding over the ageing horizontal timbers across the top of the

window. At the same time, three swift nesting boxes were attached to the hall overlooking the pond.

The benefits of the new ceiling have been excellent with the reduction of the echo and the start of Merebank Movies and an added bonus in that we have seen a 33% average decline in our electricity bill, which is mainly heating – we think the new ceiling insulation along with the new LED lighting will equate to a fall in cost of over £1000 a year. So we seem to be getting a good return there, on our investment.

With the roof repairs we are still getting young people climbing onto the flat roof and trying to scale the sloped roof. This puts them at risk and potentially damage to the roof. We have been applying anti climb paint to all the access points on the roof which will deter most however, we continue to liaise with Police and they have told us to report any incidences to them. I would urge anyone who sees anyone acting suspiciously or clearly doing something they shouldn't to call the Police immediately and also inform one of the Trustees so that we can check the CCTV footage. On a happier note the duck house was placed on the small island in the pond and is now being used by the resident ducks, hopefully providing a safe place for the ducklings to thrive. We look forward to seeing them around the pond.

The BGCA continues to work with other village groups. We are involved in many of the other village activities such as the litter picks, working with the local Trefoil group to maintain one of the footpaths on the edge of Great Turners Wood, laying chippings on the paths around the pond, talking with the fishermen and forging links with other village groups. We continue to be the evacuation point for the Weald School in case they have an emergency. Our links with Mole Valley District council and Capel Parish Council remain strong.

However, none of this happens without our group of Trustees and volunteer members and would very much welcome new members. We aim to keep the role manageable for everyone by having a meeting approximately every 4-6 weeks, and asking for help out at various events where we can throughout the year. And would very much like to thank all our current volunteers for everything they do to help because without them some events would simply not take place. We would really like representatives from all the regular hirers and other village organisation's to sit on the committee. This way we can share ideas resources and continue to bring the village community together.

Our local clubs still thrive with the knitters group every Monday. The bridge club meets on a Thursday with an ever-increasing number of members. The church continues to hold monthly Church cafés on a Sunday. A Men's group has now been running for just over a year with monthly meetings. We have the Youth Club, Rainbows, Brownies, over 60's, Lunch Club and any other activities taking place each month put on by private hirers. Not forgetting the very well attended Café Church on the first Sunday of every month. If anyone has an idea for a new group please let us know, we would love to hear from you.

We continue in our efforts to make the hall self-sufficient. The hall hire remains steady. Although the improvements to the building help to keep the running costs of the building to a reasonable level, rising heating bills, rates and insurance will mean

that the hall hire costs may have to increase. We have not increased our rates since 2016 and will try and keep the increase low.

During the year our social events were very well attended and enjoyed by the community. This year we have the Summer Fair on the 22nd of June and we hope everyone in the Village comes along and enjoys the day.

A new social event was the New Year's Eve Party kindly organized by Sandra Howard. It was a great success with dancing and entertainment. I believe Sandra is looking at a new format for this year.

As always, we are looking for new ideas for events and would welcome any ideas on what you would like to see happen at the hall. The dedicated telephone number now for information on events, the number can be found in the Parish Mag and on our website.

Joan Wigham our bookings manager is stepping down having been a corner stone to maximising the use out of our hall and I would like to thank her very much for everything she has done in making everything work like clockwork.

The website contains all the information you may need on how to book the hall, see what is going on and how to contact us. We also put copies of the minutes of our meetings. Thank you Merv for all the work you do in looking after the Website and keeping every one informed.

Again, I would like to thank all the Trustees, Volunteers and anyone else I have forgotten for their hard work. Last but no least I would like to thank Michelle Watson for all her support over the last year and wish her well in the future.

Thank you.

Appendix 3

PDF of Financial Report - Formulated from the presented accounts and approved by Michelle Carvell