



Beare Green Community Association Trustees' Meeting

14th April 2021 8:00

Minutes Present : Sandy Horvath, Chairman, Paul Mott, Deputy Chairman and Secretary, Steve Campbell, Trustee, Alan Smallwood, Trustee, Linda Horvath, Trustee, Shaun and Jackie Solomon

Minutes for the 10th March trustees meeting were approved. The AGM draft minutes can only be approved at the next AGM.

Treasurers' report

- Current Account £1,653.70
- 2nd Account £21,300.82 ; this includes an £8,000 restart grant from MVDC as of 12.4.21. Note that the money for the burglar alarm installation has been paid since our last meeting.
- Petty Cash £ 210

Chairman took an action to call Mole Valley and find out the outstanding loan amount and the interest payment, so as to determine if it would be viable to pay it off – we only get 0.2% interest on the 2nd account and 0% interest on the current account. If the interest on the loan is much more than this, it would be far better to pay off some of the loan early, so as to reduce the interest on it.

Michelle Carver, Treasurer, has reported that the 20/21 accounts have almost been completed, but we are still looking for a person to check and approve the accounts (they do not require auditing). Alan has some ideas as to who could do it. The accounts will be ready for the May AGM. Michelle is also working to update the NatWest account signatures; however, this may want to wait until the May AGM save doing it twice.

Michelle has also asked that she be able to take over the invoicing role. All she requires is a copy of the Booking form for new bookers such as one off parties, or details of hours needed and for what dates for established bookers, and then she will raise the invoices for 2021/22 and follow them up.

The Corporation Tax returns have been completed.

The Charity Commission have been spoken to by Sandy about the delay in the 2019/20 accounts and Trustees report being submitted due to the delay in having the AGM until last month and they are expecting everything to be filed by the end of next week. This is in hand as soon as we can get the accounts checked.

Chairman's report

The chairman explained that Lesley has resigned as trustee, and recorded our grateful thanks for all of Lesley's contribution and enthusiasm over time, and ask if this be minuted. Steve has suggested that Laura take over the bookings. Sandy has asked her, and she has agreed.

Bookings and Users

The community fridge was discussed. It is running well on an outside basis.

Nitwits want to come back from Monday 17th May. Or maybe June. Joan and Sandra are both members. We don't have an email for them. Steve will email Paul, Joan's phone number.

Cycle race : Steve said they have booked the hall for 3rd May. They are not to bring their bikes inside.

6th May is polling day. Needs to be very clean ahead of that (and cleaned after, which can be Friday daytime as there are no Friday bookings; they have paid extra so as to not have to clean it themselves after; they paid £450 for what is a very long day).

Maintenance

Paul is getting a quote for a new fire exit, he sent the measurements to Dorking Glass a fortnight ago and has reminded them Monday. He is reminding the fire firm about the new smoke detectors.

Alan was thanked for his marvellous work dealing with our dropped kerbstone, removing a trip hazard.

The burglar alarm is up and running.

Paul is getting information on how a twin EV charger at the hall might work financially and in other ways, prior to coming to trustees with, if it looks feasible, a proposal. He has discussed it with Clayton Wellman, a councillor, and Claire Malcolmson, a councillor, regarding possible funding, and is in discussions with BP Polar, Mole valley's preferred provider of chargers, as well as Podpoint.

Cleaning

The chairman explained that we also need a new cleaner. Laura has agreed to do this. We could then use a cleaner that Steve has suggested from September when Laura goes to Uni. Noted that it needs to be particularly clean ahead of polling day as they paid for us to clean before and after.

Noted that in back hallway to kitchen, that corridor's floor is a little dirty and needs mopping to its edges. Laura needs to do that at an early stage.

Events

Fun Day 2021 is deferred to 2022 as there might be a third wave in summer, the government has advised.

We'll have a jumble sale in February 2022.

AGM

7:30 on 24th May.

Website

Paul will make some more updates to the BGCA website.

Trustees

Alan offered to stand down for a year if we need him to, to meet a turnover requirement. He would need to be kept informed of all that we do, as he offers to keep on doing the very useful maintenance that he does. We will look for more trustees. Meantime the committee didn't at this time accept Alan's offer. It was noted that David Kalynuk, Lorraine High and Lesley West have all resigned during the year.

Date of next trustees' meeting : 10th May 7:30. June 9th for the first committee meeting post AGM, also 7:30.