



Beare Green Community Association

Beare Green Community Association Meeting

Thursday 19th December 2019

Front Hall – 7.30

Minutes

New actions show in red

Welcome

1. **Apologies** – Barbara Steadman-Allan, Sandy Horvath, Chairman, Linda Horvath, Lisa Ryan
2. **Attendees** – Alan Smallwood, Paul Mott, Deputy Chairman, Shaun Solomon, Steve Campbell, Lesley West, Caroline Salmon, David Kalynuk of Redeye cameras (CCTV; part)
3. **Minutes of last meeting – actions and matters arising :**

Re : discount on our electricity bill on the basis of our being a non-business charity and therefore eligible for a discounted VAT rate of 5% and a zero rate on the climate change levy. Awaiting news; Paul to chase.

Outstanding actions : revision of Emergency numbers – Sandy to add Alan’s name; Sandy to retrieve Fun Day bag (details of stallholders and past plans) from Michelle – these actions are outstanding

4. **Forthcoming Events**

4.1 Helpers’ event : Steve has invited a small number of the raffle helpers to a thank you event early on Saturday afternoon 21st December, but this will be put back until January. He will inform them. Nobody else has invited any of the helpers; Maurice and Valerie Homewood are known to be away.

4.2 Over-60’s party : from 3:30 21st December : preparations : Caroline will make some egg sandwiches. Paul will bring 40 mini sausage rolls. Shaun was supposed to receive a list from Sandy, but hasn’t – he has the tuna, will buy other items including bread, crisps and cake from cash and carry. We have a total budget of £220 for food. Jackie will get some packs of presents. Sandy has bought paper plates. There are also some in the cupboard. Barbara will come at 2:45 as a musician, with keyboard. Some of us meet at the hall 12:00 to start off some of the cooking (and sandwich-making from 2pm, or keep wrapped so don’t dry out) and get the tables out (tables may not take long). The party for over-60’s is 3 to 4:30. We know at least 25 are coming, and suspect it will be more.

4.3 Children's party : 3-10; £3 a ticket : Sunday 22nd December. 3pm to 5pm. Parents must stay with their child – we are not CRB checked. Dave West will be Santa. Grotto has been very well prepared already (due particularly to Lesley, Shaun and Steve, with some lovely donated items from Debbie of Merebank) and is looking *really* spectacular.

4.4 BGCA will **not** put on a new year's eve event this year.

4.5 Abba event (Sat 14th March) – to be reviewed early January.

4.6 The 2020 fun day date (Sat, Jun 20, 2020, 11:30) is publicised on "Next Door" website. The bouncy castle is booked (we hire it – two devices; and possibly a set of bounce-along horses for children). The excellent band from last time is booked (this time volume a shade lower once we get going), and the dog warden is to judge the dog show. Advertised already on *nextdoor*.

4.7 Future cinema dates are advertised on the nextdoor website and Paul has made and printed a number (over 30) of posters for each, which are in the office. On Saturday 11th Jan, as well as the regular evening film, we are also showing Lion King (2019) in the afternoon for children for £3 each (a parent must remain with their children, because trustees aren't CRB checked - but that adult needn't pay; only adults unaccompanied by children, need pay).

The forward programme so far for 2020 is :

Sat 11 Jan	Afternoon - Doors open 3:45 p.m. Film starts 4 p.m	The Lion King
Sat 11 Jan	Doors open 6:45 p.m. Film starts 7:30 p.m	Blinded By The Light
Sat 08 Feb	Doors open 6:45 p.m. Film starts 7:30 p.m	Downton Abbey
Sat 07 Mar	Doors open 6:45 p.m. Film starts 7:30 p.m	The Good Liar
Sat 11 Apr	Doors open 6:45 p.m. Film starts 7:30 p.m	Judy

5. Hall and BGCA Matters

5.1 Web site

The meeting agreed with Shaun's proposal to use an external firm to create a fresh website, which could then be kept up to date by Sam, and will enjoy ongoing financial sponsorship by 3 local businesses in return for advertising their association. **Sandy to liaise with Shaun about when to cancel the existing website subscription.**

5.2 Heating – thermostats

The meeting **agreed** that Paul can ask a local electrician if he would procure and hard wire replacements for the wireless thermostats – certainly the front hall one, as it occasionally loses connection to plant room even when batteries are still very good and recently-new – this is problematic and embarrassing in winter, as it leaves front hall unheated without warning. Front hall is priority, but if it's easy to do then also main hall and corridor (the corridor thermostat can be moved to facilitate this).

5.3 Heating – Air to Air Heat Pump

Paul had circulated to trustees a note comparing air to air, air to water, ground and water source heat pumps, explaining the strong recommendation for air to air. It could cut our heating costs in three, and save 57 tonnes of carbon dioxide emissions. Cost is £4356. He has applied to the Community Foundation for Surrey (pre-app by end December, full application by 17th Jan) for support, and passed information to Cllr Helyn Clack who may be able to help us access funding.

5.4 Door lock for Meeting Room

Shaun is going to fit a new lock to the Meeting Room, as the existing key's been mislaid. It might be a combination lock which would be great as users could be given the code to get in, and it would be locked to others at all times, removing a risk of theft of the new projector (item 5.6).

5.5 New wall safes * 3

Paul hasn't had time to put these up yet.

5.6 Replacement projector for meeting room

- Awaiting news from another village on whether and when we can procure their second hand machine when they get a new one. Paul reminded the other hall's trustee 3 weeks ago and the signs are good. Reason for replacing : this room has an archaic video projector with software you have to load onto a visitors' computer. It is not plug and play. To make this room attractive to users, we need one which will plug into normal computers – to make everyone's lives easier. Paul has got a small safe to put on wall, inside which will go a cable and controller, the keysafe code being given to the hirer on booking.

5.7 Lights, and roof leaks

There is a leak in the hall corridor from a light to the left of the wall map. Richard has just replaced this light and front hall low ceiling light nearest corridor door that failed due to a former roof leak (that Alan has successfully fixed). Shaun has arranged for a flat roofing specialist to take a look but it might just be that we haven't cleared the gullies since the autumn leaf drop.

5.8 CCTV

We are pleased with our new CCTV. David Kalynuk came and installed the CCTV viewer on authorised trustees' phones. We have an extra camera covering the car park, and complete coverage of all parts of hall and drive. The cable wasn't able to be re-used, but the conduit was able to be re-used. David offered a pan and zoom remote-controlled camera but this costs £500; we thought not at present.

5.9 Canopy above kitchen outside door

The canopy has fallen off the kitchen outside door. Lesley and Paul reviewed CCTV footage and it was the wind. Steve has removed it as it was no longer securely attached, and it needs taking to the tip. We lacked time to discuss whether to replace it. Alan may have a spare bracket.

6. Village Matters

6.1 Pie and Mash Shop

This has with our permission been coming on Thursday evenings in the car park near our kitchen from about 5:30. All has been good with no issues; Shaun has been unlocking to let them use power from our kitchen, to save the noise of the generator they would otherwise have to use. They are expected to make a donation to BGCA at some point in return for the free electricity.

6.2 Mole Valley development plan

The new Mole Valley development plan will be out early in the new year, much discussion is expected - a display and public meeting are likely to be put on by Mole Valley council here at Beare Green Village Hall around or after 5th February, at the same time as a meeting about the Gatwick second runway.

6.3 Phone Boxes

The village has two phone boxes, one off Beare Green's large oval roundabout and one by the pond. BT wished to get rid of both; Caroline has lobbied to keep our phone box by the pond via the council and this currently looks likely to be successful.

6.4 Flowering bulbs

Caroline, Alan and a very generous helper from the Holmwoods recruited by Caroline (via Next Door) have this Saturday planted crocuses (provided by Capel District Council; general vicinity of phonebox, and a few in front of main hall window to pond) and bluebells (provided by, and planted by, Alan, in the shaded woods towards the back area) around the pond, first clearing a very large number of acorns around the phone box. Paul has previously planted some daffodils donated by Joan Wigham, and 3 more bags of daffs plus a few allium moly, nearer the hall. These various bulbs should all be lovely, and should spread – the squirrels or pigeons might sniff out a few early on, but not all of them. Paul has added a large green planter and fine-leaved buxus to the left of the bench that Angela Love provided for front of front hall. Paul has dealt in an appropriate and safe manner with the rat that had been living near the phone box, behind the tree-bench.

6.5 Parish council – improvement fund for Beare Green

The parish council is offering £3000 for improvements around village, but it is not available for the heat pump. **Views on what best to do with it, to Caroline please.**

6.6 Village gas works

The replacement of the metal local gas distribution pipes with plastic pipes, as part of a government programme to be hydrogen-ready (metal pipes are embrittled by hydrides that form inside), is progressing, but we lack information on how much longer it will take. There has been no interruption to supply. Some minor red light jumping by frustrated residents has been noted.

7. Treasurer's and Bookings Report

7.1 Treasurer :

We pay Mole Valley £500 a month rent and £400 a month loan replacement until c. 2036 (it was a 20 year loan) - repaying their loan on the 2016 hall extension. Sandy's and Linda's absence meant we didn't have the financial report – deferred until next meeting. Sandy to pay David of RedEye the remainder of the CCTV bill.

7.2 Electricity

Renewal of the electricity contract is in March 2020, not necessarily with the same supplier. The account is still heavily (£1570) in credit half way through the winter, and upon renewal in March BG should refund us (whether or not we stay with them) at least £600, plus, if our back-claim succeeds, a rebate in relation to the climate change levy and some of the VAT. We should have leverage on the CCL and VAT back-claim right now as they will wish to retain us – unlike domestic customers, who are frequently supplied at a loss, Suppliers do usually make a little money from supplying SMEs.

7.3 User Behaviour ; cleaning

Steve suggests it is a good idea to make all bookers re-sign a contract, to remind them to clean up well, and that if they want early access they should pay for it. Caroline has spoken to the artists' group about paint on the floor in a particular area. Lesley and Steve remarked on other particular cleaning-up issues, including some bits of food on the floor after *in harmony* recently (public rehearsal event). Lesley is doing great work with the cleaning

8. Any Other Business

None declared. Note deferrals below.

9. Date of next meeting

16th January 2020 - Committee / Meeting Room (whichever is not in use), 7.30

Deferred business to include : Abba – do we proceed ? and canopy above kitchen outside door – do we replace ?