

## Bear Green community Association Meeting

Held on Tuesday 9<sup>th</sup> January 2018

**Trustees Present:** Pam Marsh (Chairman), Alan Smallwood, Merv Young, Margaret King (deputising as Secretary), Sandra Howard, Pauline Brown, Steve Campbell, Angie Love (Treasurer)

**Members:** Paul Mott, Gordon Howard, Barbara Steadman-Allen, Sandy Horvath, Joan Wigham (Bookings)

**Associate members:** Michelle Watson, Sally Bowler. Lisa Ryan

**Apologies:** Maria Young (Secretary) and Sue Millard (Trustee)

**Welcome:** Pam opened the meeting and thanked everyone for attending

**Minutes of the last meeting:** Signed as a true record

### **Matters arising:**

Gift aid information from Peter Hewitt and his keys returned  
Verge on the Horsham Road still needs hedges trimmed. Michelle informed the meeting that the Parish agreed that nothing could be done while SES is still working on the water pipeline.

Picnic benches now in situ and have been concreted in, however one will need oiling.

New boards now in the entrance hall with hirer's details on.

Cages for cameras not yet purchased, as it is not yet decided who will buy them.

Richard Faux has agreed to put up. We will require 7 and Pam will liaise with Alan regarding the purchase.

Screen is up; hearing loop in place and amplifier is in.

New projector is due to arrive week commencing 15<sup>th</sup> January and is an upgrade on the projector which was ordered.

Broadband deal with BT for £25.99 per month has been agreed. The meeting agreed that we need to look at parental control and we need to comply with age ratings.

Paper towels – interlocking dispenser type have been ordered.

### **Treasurers Report**

Current Account   £1558:38p

Deposit Account   £16085:32p

This includes payments for sound system + new doors

Slimming world payments now up to date

Easy fundraising has raised £33:96p

Dual tariff to be discussed

## **Bookings**

Nothing to report

## **Village matters**

Michelle said there is a planning application for a tattoo parlour in Beare Green Court but this will not change the physical features of the building

Michelle said Mole Valley planning is discussing a development at Melvin House, Newdigate Road that the Parish Council has refused. Michelle is monitoring the situation.

Michelle reported that regarding Surrey Hills Hotel: Parish Council has recommended the proposed development, which is now with Mole Valley.

## **Maintenance**

Merv reported that Richard Faux has agreed to take on more of the jobs, which have been carried out to date by him. Richard will adjust the car park lighting timer, adjust the clocks in the hall, check the first aid kits, check the fire alarm by activation on a weekly basis, check the fire equipment (extinguishers and fire blankets). He will also fill in the fire alarm book and Health and Safety Risk Assessment sheet. This will be added to his hours.

However Merv pointed out all trustees have a responsibility to look around the building to check safety and to ensure the fire extinguishes are in the correct position and exits are clear of obstruction and check Richard's findings as ultimately it is their responsibility to ensure they are dealing with any problems found.

Paul Mott was thanked for all his hard work in taking on the issues with the heating.

It was explained that there are 3 zones,

Main Hall

Library

Lobby

The heaters may not always work due to the original installation, but he thought that the issues would be resolved in the spring when the system could be turned off and worked on with emphasis on the need for a sludge trap and the introduction of an additive to the water.

A company who offer consultation in order to obtain cheaper rated for utilities for charities has contacted Pam. Paul thought that our own investigations into electricity tariffs might be more cost effective.

It was reported that the exercise group who meet on Fridays leave the wall heaters on. Pam will email the leader.

It was thought that there were damp spots in the ceiling however it was explained that these were caused several years ago by a geloid ball.

It was agreed that the painting of the large hall might be considered.

## **Matters to discuss**

It was thought that once the projector arrives we could hold a Saturday matinee for children and may be films for people suffering with dementia.

Front doors are in and working and all hirers have signed for new keys and their contact details are displayed on the notice board in the front hall. Pam said that Data Protection was complied with and the details on display were done with permission.

Pam will apply for a TV licence to give us cover in the event that a group may want to look at a TV programme. Annual cost will be £147 but it was agreed to pay monthly.

Michelle asked if the committee would like the chief executive of Mole Valley to visit one of our meetings. Available dates to be passed to Michelle, however she will give the councillor an orientation tour this Friday.

It was discussed as to whether there was a possibility that the BGCA could produce a leaflet about the village and Pam showed the group leaflets, which have been produced in the past.

From April 2016 to March 2017 there were only 45 days when the hall was not in use.

Security: Police have contacted Michelle regarding the reduction of youth problems. There will be more frequent visits on Sundays due to "Trotters"

Window Blinds: Solomon blinds have quoted £1300 for supply and install vertical blinds for the big window and the top small windows in the main hall. The committee agreed to go with this quote and ask Solomon blinds to go ahead.

There was some discussion as to whether the other 4 higher windows should be blacked out or velux blinds installed which would cost £300 per window.

Ceiling: There was a discussion on ways of letting light in if the ceiling is lowered and light tubes could be investigated. The current ceiling is 25 years old so research is necessary to see how strong the suspension cables are. Alan requested purchase of scaffold tower to check on the suspension cables. Steve said due to H&S rules in was not a good idea to go so high. Alan said he needs to define the specification prior to asking companies for professional guidance and to establish whether any of the current equipment can be used.

Merv's vision was that the BGCA now has sufficient funds to pay companies to do the works rather than members of the committee risking injury.

It was proposed to leave this until Alan is fit again and then get a group to investigate the options.

Update on New Years Eve Party. Those who attended agreed that it was a brilliant evening enjoyed by everyone. Sandra was thanked for arranging the evening and Maria and Barbara were thanked for the very entertaining Barn Dance. There was a profit of £150 for the evening including £81 raised at the raffle.

It was agreed to go ahead again this year.

Youth Club: Michelle reported that the youth club are desperately running out of cash and currently working at a loss of £70.05p per week. They need a Youth worker at a cost of £60 per week.

They would like to run a day together with Bensons on the large village green to raise funds. Pam and the committee had no objection to this but did advise that the Summer Fair was our biggest fund raising event so the Committee may have to consider running other events.

It was also suggested that they could run a jumble sale in the spring. Pam suggested that the Youth Club could have the hall hire for a Jumble for free if that would help.

Data Protection: Sandy has agreed to look after data protection issues including the CCTV system.

Paul and Sandy are happy to become trustees. Gordon has volunteered to become treasurer. Pam to progress this with Charities Commission

Residents Association: Michelle informed the meeting that in the future Mole Valley might make a call to landowners to ask what they want to do with their land, as they need to build 5800 homes. No recreation parkland will be reassigned. She suggested that BGCA may want to supply ideas to Mole Valley and she will put the BGCA on the communication list.

### **Any other business**

There was no other business

### **Date of next meeting**

Tuesday 13<sup>th</sup> February 2018

Annual General meeting to be held on Tuesday 17<sup>th</sup> April