

Beare Green Community Association Meeting

Tuesday 7th November 2017

Trustees Present: Pam Marsh (Chairman), Maria Young (Secretary), Angie Love (Treasurer), Merv Young, Barbara Steadman-Allen, Sandra Howard, Pauline Brown, Steve Campbell

Associate members: Michelle Watson, Lisa Ryan

Residents: Joan Wigham (Booking Secretary), Linda Horvath, Sandy Horvath, Paul Mott, Shelagh Mott

Apologies: Alan Smallwood, Sue Millard and Margaret King

Welcome : Pam opened the meeting and thanked everyone for coming. After introductions Merv explained to our first time attendees who have shown an interest in becoming trustees, the workings of the BGCA, the trustees and our Charity status. He also explained how the hall functions and how Project Overhall is progressing.

Minutes of last meeting: signed as a true record.

Matters outstanding: - Pam said she has still been unable to contact Peter Hewitt for the Gift Aid paperwork. Merv said that he will contact him again for his set of keys.

Treasurer's Report:

Current account 4,956.43

Savings 18,584.01

23,540.44

Petty Cash 301.83

The performing arts licence has increased to £442.

Jumble Sale made £414.

Bookings Report

Joan said that the Royal Society of Chemists want to book five sessions next year.

A new exercise class will be starting in January on Friday mornings.

Pam said that she had noticed that some of the regular hirer's are not paying advance – if they then cancel a session they deduct it from the invoice. This means that we lose the income for the hall for the night as we have reserved it for them and that they paid the reduced amount for paying in advance. Joan said that this only happened occasionally.

Village Matters

Maria said that she had reported the overgrown verge on Highland Road To Surrey County Council who had passed it on to Mole Valley – this has now been trimmed back.

Subway – Michelle said that the subway has been cleaned and the lights repaired.

Anti-Social Behaviour – Michelle has had a meeting with the Police Commissioner about the 101 phone line – he said that they are having problems with answering calls at handover times. We now have a local neighbourhood police team who will be looking after the villages - Sgt Mike Mann, PC Sue Gargini and PCSO Laura Cleal.

Verge on Horsham Road – Pam said that the verge on the left hand side when entering the village from the North is overgrown and dangerous as you come round the corner. Michelle said Capel PC are aware. Lisa is to follow this up.

Maintenance

It was decided to purchase a new board for the entrance hall to advertise what is on at the hall. Pam has purchased leaflet holders so that we can clear the window sills.

Cameras – they are still being turned in – it was decided we need to purchase cages and ask Richard if he would install them.

Gutters – these need cleaning – Merv said he would ask Richard if he is able to do this.

Matters to discuss:

Picnic Benches – Mole Valley had removed one of our picnic benches as on a routine playground inspection it was deemed to be a Health and Safety Risk. The bench had been damaged by children riding their bikes on it. Michelle had been in contact with Mole Valley and they have agreed to replace the bench – they did acknowledge that they should have contacted us to let us know. Everyone thanked Michelle for dealing with this. Barbara asked if the children needed a bike park and could one be put in the playground. Michelle said that the residents would not be happy with it so near the houses.

Paul said that he had seen in the future plan for two new play areas – one on the ground adjacent to Turners Wood and one on the Horsham Road on the right and could a bike park be incorporated in one of those. Angie suggested asking the children what they want – Michelle said that they really don't know and when something is organised for them they tend not to go.

Replacement Ceiling: – Alan who is in Uganda at the moment has been working on the costing s for replacing the ceiling and putting in insulation. Pam asked for everyone's opinion on whether or not we should lower the ceiling. After a long discussion in which Paul Mott said that it would help to even out the temperature in the ceiling and Sandy Horvath said that the input of light from the windows that would be lost lowering the ceiling could be maintained by using light tubes. It was also pointed out that Perspex panels under the windows would have the same effect. It was voted on and the majority were in favour of lowering the ceiling.

New Screen & Projector and hearing loop: – Merv said that Audiotronic are coming in on 17th and 24th November to install it. Trident will be coming on the 24th November and 1st December. Dave Pankhurst has agreed to do the necessary electrical work before those dates.

Front Doors: – Merv said that the frame had been delivered to Dorking Glass with only half of it powder coated so it had to be returned. They hope to install them on the 24th November.

It was decided that all regular hirer's would need to attend the hall on Sunday 3rd December during the morning or afternoon session to be issued with and sign for a new key. They will also be asked to sign a copy of the terms and conditions and they will also be instructed on the Fire Drill. Pam asked Joan to forward her a copy of the hirer's e-mails and she will contact them.

Pam asked if Stay and Play had reported the damage to the doors that had taken place during their session – it appears they did not contact anyone - it was noted by other hirer's. Pam said we will need to contact them about it.

Cleaning – Pam said that there had been a problem with cleaning last week when Hilary was on holiday. She had presumed that Hilary would contact Richard direct so that he could cover. Pam has contacted them and asked them to liaise about their holidays. Pam has asked Richard if he needed any machines to help him with cleaning the floors. Paul said that he has a floor polisher that he is quite happy to donate.

There had been an issue with paper towels – it was noted that the wrong towels were being used with our dispensers – Pam will order the correct towels.

Forthcoming Events

Table Top Sale – Sandra said that we need cakes for Saturday – 19 stalls have been booked so far. Set up time is 9am

Carols/Open Evening – Wednesday 20th December 7.30 pm- mulled wine/ mince pies - Lisa offered to do the flyers for this. To be advertised in Parish Magazine.

New Year's Eve Party – 8 for 8.30 p.m. Sandra is organising this – tickets are £5 for adults under sixteen free (available from Sandra). Bring your own drink and food. Volunteers needed on the day for getting the hall ready. There will be a short meeting after the Carols to finalise details. Details to be put in Parish Magazine.

Any other business

Angie & Pam thanked everyone who supported their coffee morning for Macmillan Cancer where they raised £330.

Michelle said that the voting date for the NDP is 23rd November – she is endorsing the plan so that it sends Mole Valley a message that we do not want large building sites in Beare Green. She explained that Mole Valley need to find sites for additional housing for the next fifteen years. If they do not reach the target developers will have the opportunity to apply for sites. Traveller sites have not been ruled out on residential sites. Merv asked why the extension to the Breakspear development had been rejected by the Inspectors – Michelle said there had not been enough response to the objections made by some residents.

Date of next meeting Tuesday 9th January 2018