

Beare Green Community Association

Minutes of the meeting of the Executive Committee

Thursday 4th September 2014

Present: Pam Marsh (Chair), Angie Love (Treasurer), Maria Young (Secretary), Debs Mansfield (Social Committee), Alan Smallwood, Joan Wigham, Merv Young

Associate Members: Valerie Holmwood, Michelle Watson

Apologies: Andy Marsh, Barbara Steadman-Allan, Mark Treliving,

Welcome : Pam opened the meeting and thanked everyone for coming.

Minutes of last meeting: Signed as a correct record.

Treasurer's Report:

Bank Balances

Current a/c £958.43

Saver a/c £1395.54

Bonus Saver a/c £2625.73

BG Hall Fund £2501.52

Payments in since 10 July:

Dorking Nursery, Dorking Miniaturist – last payment, KP Pele Dog – last payment, Bridge & Knitting Club.

Payments out:

Piano Tuner £58, Window Cleaner £35 – to be cancelled as not required during building work, Cleaning £85- August £144.50 – July

Another cheque received from Easy fundraising for £19.84.

Grant application sent to Surrey Communities Building for approval in 2015/16 fiscal year

Accounts were audited for 12/13 and 13/14 by Trish Evans (Certified Accounting Technician) at very short notice to comply with grant application. Would like to approach her to audit the accounts for 14/15 prior to the AGM so that any adjustments can be made and audited accounts presented to the AGM.

It was agreed that National Westminster will continue to be our bank and that the new accounts were to be opened in the name of the CIO. Paperwork for changing bank accounts still to be completed but will be done within the week.

Social Committee Report:

BBQ for helpers this Friday – about 22 people coming at the moment.

Quiz night – we have since found out that this clashes with one at South Holmwood. In view of this it was decided to cancel. Debs has been in contact with a representative of the South Holmwood and club and in future we will compare dates to ensure that we don't clash.

Jumble Sale on 11th October – Has been advertised in Parish Magazine and Debs is going to do posters and put adverts in the local paper. Debs says that she has plenty of volunteers to help. As well as teas and cakes there will be bacon butties on sale – Maria offered to sort this out.

Christmas Event – Debs is liaising with COBRA to see if it possible for us to do a joint event and what stalls we would be responsible for.

Great Turners Wood Report:

A wildlife survey is being done on the land adjacent by the Surrey Wildlife Trust. A couple of trees have fallen over the footpaths, Michelle will ask Alex if there is any chance of help removing them. We also need more chippings to put on the paths before winter. Gatwick Greenspace are coming in October to have a look at the willow around the pond

Project Overhaul:

There is going to be a meeting next with the builder to see if this quote comes in on target. We have three more conditions to meet in order to have the offer finalised by BIFFA, these are:

- Payment Schedule
- List of Assets
- Proof of tenders

We need to meet all the conditions by the 30th September. Pam continuing to deal with this.

The building will hopefully commence by beginning of October. The big hall will still be able to be used, it only needs to be out of action for the floor and the builder is willing to fit this in when convenient to us.

Library:

The library continues to do well.

Correspondence: no correspondence.

Youth Group:

Michelle has had a meeting with Surrey Clubs for Young People. For £50 a year membership they will help set up facilities for a youth group. They will lend us pool table, table tennis until the group has enough funds to purchase their own. We will need to be able to store them. They suggested running a Halloween Party to see how many children would be interested in the group and what sort of activities they would like. Michelle has some volunteers lined up to help; the ratio needs to be two adults to every eight children. They will need to be

vetted. The party is planned for 7.30 – 9.30 p.m. on 31st October – the committee agreed to give Michelle £100 to cover the cost of the party.

Maintenance:

We need to have a handrail by the library door – Maria to ask for a quote. We discussed whether a ramp would be possible for wheelchair use but the door is not wide enough so disabled access will have to be through the kitchen or main hall door.

There has also been a problem with a leak in the roof – Pam to ask Shaun a local builder to have a look at it.

Any other business:

Michelle asked which charity number to use for applications – she was given this by Merv.

Date of next meeting: Thursday 6th November 2014 at 7.30 p.m.