

**Bear Green Community Association**

**Minutes of the meeting of the Trustees**

**Wednesday 24<sup>th</sup> February 2016**

**Present:**

Trustees: Pam Marsh (Chair), Angie Love (Treasurer), Maria Young (Secretary), Joan Wigham, and Merv Young,

Associate Members: Valerie Homewood, and Michelle Watson

Residents : Mrs Sue Millard, Mrs. Sandra Howard, Mrs Hilary Christmas

**Apologies:** Andy Marsh, Barbara Steadman-Allen, Mark Treliving,

**Welcome :** Pam opened the meeting and thanked everyone for coming.

**Minutes of the last meeting** – Signed as a true record.

**Matters arising**

Joan has been in contact with Jacqui who organises the Village Markets – she is keen to use the hall from September onwards.

**Treasurers Report**

Bank Balances:

Curr A/c	£51.44
Saver	£0
Bonus Saver	£8000.52
Hall Fund	£753.78
Trustee a/c	£4255.14
Trustee Saver	£2000.66
Total	£15061.94
Petty Cash	£705.00

Bonus Saver balance of £6000 is allocated to Corniche Builders as retention

£7355.60 is allocated for the kitchen refurbishment

Therefore cash available for general hall running costs is £2411.34

Payments:

Paid £4500 to DF20-part payment for Kitchen

Paid £636.95 to MVDC –Building Insurance

Paid £500 to British Gas to reduce electricity balance of £812.97 – New monthly payment will be £340 from March.

Income:

Hall hirers up to date with fees to end of March

Apologies given to Trustees as Gift Aid claim and Trustees Liability Insurance not applied for. Will make priority.

### **Bookings Report**

Pam thanked Joan for her continuing work with the increased bookings and collection of revenue.

Merv reported that Mole Valley had been very impressed with the amount of bookings the hall had.

Joan asked what the Church should be charged for their once a month Café Church – Joan to e-mail Barbara to discuss.

Private bookings are slightly down for March.

### **Great Turners Wood**

Michelle reported that Gatwick Greenspace have been working in the woods laying a new path as well as laying a fence to prevent more erosion of the bank.

Once the weather is better volunteers will be needed to lay bark chippings along the paths.

Any photos of the woods please send to Merv to add to the website.

### **Forthcoming Events**

Jumble Sale 16<sup>th</sup> April – 10 – 12 Maria thanked Michelle for cancelling the Youth Club so that we can get the jumble ready on the Friday evening 6 – 8 pm.

Maria said the usual band of volunteers has been asked to come along and help, Sandra and Sue offered to do refreshments. – Cakes needed please. The left over textiles etc. will be collected at 1.15p.m.

A.G.M. – 21<sup>st</sup> April 2016 7.30 p.m. – it was decided to provide wine and nibbles – Maria offered to purchase the wine.

Summer Fair – Joan reported that planning is going well – Becky has agreed to judge the dog show and Newdigate Vets will provide prizes. Sean will do a kickboxing display and Charlotte has offered to lead the dancing. COBRA has booked a stall.

We need to start collecting for the adult and children's tombola please.

### **Library**

Hilary asked if the layout of the small hall has been decided – she wondered whether it would be possible to use one of the larger store rooms as the library if there wasn't enough room for all the shelves in the small hall. Merv said the final layout hasn't been finalised. It hasn't been decided yet where the heaters will be placed – it had been suggested to have a radiator on the right through the double doors or the other possibility was to put one in the bay window. General discussion took place re possibility of types of heaters/where they should be sited and different types of shelves for storage. It was decided to re assess the layout when the hall is finished.

### **Project Overhall**

The solicitor is in the process of finalising the terms of the agreement for the loan from Mole Valley ready for signing.

Following the last Trustees meeting Pam asked Mole Valley for a meeting as nothing seemed to be progressing, communication seemed to have stopped and we needed an update on the ongoing costs. Pam, Merv and Alan attended the meeting with Richard Burrows, Emma Day and Ken Fuller. Our other concern was raised re the position of the posts to support the roof. It appears that if a beam were to be installed instead it would greatly reduce the headroom. Richard suggested that the posts should be further apart and should go as close to the walls as possible. Ken was going to liaise with Wynters the structural engineer and Corniche for a suitable solution that we would then consider for agreement.

Pam has requested that we be involved in deciding where the heaters will go.

Once the builders are given the go ahead it should take about a month to complete.

A vote was then taken on whether she should sign the agreement with Mole Valley and give the go ahead for the work to continue – all agreed to go ahead.

**Queens 90<sup>th</sup> Birthday** – Michelle said the youth club would like to organise a lunchtime event on Sunday 11<sup>th</sup> June. It will include bbq and children's games to celebrate the Queen's birthday and to raise funds for the club. Joan was concerned it might detract from the Summer Fair but after general discussion all agreed it shouldn't affect the fair.

**Schools liaison** – Pam had e-mailed Debs to see if she would be our liaison with the Weald – to date she has not heard back so will phone her.

### **Any other business**

Merv has sent in two grant applications – one to the Police Mutual towards security equipment and the other to Thamesway for a free energy survey and heat pump.

Pam has applied for a grant from the Gatwick Conservation Trust.

Clean for the Queen – Michelle informed us that the Youth Club have organised this for 5th March 3 – 4 pm meeting at Beare Green Village Hall – volunteers needed please. Mole Valley will donate to the Youth Club £1 for every bag collected.

Angie suggested that we should purchase a banner to advertise our web site. A general discussion took place – previous banners put up have not been noticed i.e. the one for the Neighbourhood Development plan - so it was decided against.

Joan asked if it would be possible to have a sign at the bottom of the driveway showing people where the hall is – Maria to find a contact at Mole Valley. Merv said we also need to organise the sign above the door – he offered to look into prices.

Flowers and a card had been sent on behalf of the BGCA to Barbara after her recent loss of her mum..

Date of next meeting

12<sup>th</sup> May 2016