

Beare Green Community Association Meeting

Tuesday 14th March 2017

Trustees Present: Pam Marsh (Chairman), Angie Love (Treasurer), Maria Young (Secretary), Peter Hewitt (Co-ordinator), Alan Smallwood, Merv Young, Sandra Howard,

Residents: Joan Wigham (Booking Secretary), Steve Campbell

Associate Members: Valerie Homewood

Apologies: Andy Marsh, Sue Millard, Michelle Watson, Barbara Steadman-Allen, Janette Hewitt, Margaret King, Lyn Ford

Welcome: Pam opened the meeting and thanked everyone for coming.

Minutes of last meeting: signed as a true record

Matters arising

Re the Horsham Road pathway – Pam said that she had mentioned this to Michelle. The path from Breakspear Farm onward has been cleared but will draw her attention to see if the path alongside the pond could also be cleared. If anyone knows of any other areas that need clearing could you please let Pam know and she will let the Parish Council know.

Treasurer's report

Bank Balances

Curr A/c	£0
Saver	£0
Bonus Saver	£0
Hall Fund	£0
Trustee a/c	£3138.56
Trustee Saver	£6180.64
Total	<u>£9319.20</u>
Petty Cash	approx. £200

Pam has very kindly taken over the day to day accounting whilst I have been updating the accounts records.

All monies received have been banked and recorded.

Trustees were asked for all outstanding expenses so that accounts can be updated for year end on March 31st.

Currently we are showing a total income for the year so far as £21,243. This is one of the highest incomes we have recorded in many years.

Expenses are high due to cost of repairs and new fixtures and fitting to get the small hall and committee room up to a high standard.

Therefore current profit is showing as £778 which will probably be reduced when final expenses are received.

Alan has kindly been renegotiating a new electricity contract with British Gas as current one expires end of March. This should begin soon as we are still awaiting paperwork.

Bookings Report

Joan reported that bookings were going well. She had prepared an invoice showing payments for the Storage Cupboards.

Little Bear's have had a drop in numbers and not sure if they will be able to continue. Pam asked Joan to write to Claire and to Katie and ask for a decision by the end of March.

Capel Parish Council held their AGM at the hall on Monday – Pam had attended - several present had not been aware of the date for this– Merv said that there had been a poster on the Parish notice board on Merebank. Pam said she had only seen it on their website by chance when she had been checking on the precept.

Village Matters

Great Turners Wood – Michelle had arranged for bark chippings to be delivered to be placed on the paths in the wood and Gatwick Greenspace has spread them. The willows have been cut down and bundled and left for the wildlife to enjoy.

Michelle organised a village clear up day on 5th March and had youth club members and their parents lending a hand. Alan said he had gone along to help and had cut the hedge back by Breakspear Farm to improve the visibility for drivers.

The ladies from the Leith Hill Trefoil Guild are hoping to continue their clearing on the pathway from Highland Road down to the field and cut back the undergrowth that is encroaching onto the road.

Angie asked if it would be possible to move one of the signs explaining about Turner Wood to the top of the footpath as it had been wrongly placed on the grass further along.

Maintenance

Heating – Peter is dealing with the ongoing issue with heating. According to the engineer that visited There should have been a relay fitted between the two boilers when they were installed. Peter contacted Ken Fuller who spoke to Corniche who insisted that it had been installed correctly. After several emails from Peter to Gary Marchant who installed the boilers they have taken responsibility and he has finally had a date confirmed for the relay to be fitted on the 29th March . Peter is going to speak to Ken Fuller to see if it would be possible for us to be refunded for the previous call out charges when the fault was with the initial installation.

Main Front door – Alan has contacted the manufacturers who supplied the doors and they have said these are not designed to be final exit doors. He has emailed and telephoned the architect twice to check what was specified on the plans but due to the architect being on annual leave has not heard back yet. General discussion took place on what would be the most suitable type of door and the cost involved. Hirer's are being told under no circumstances to lock the front door whilst the building is in use until this issue is resolved.

It was decided that if we had not heard back within a week we would ask for a meeting with Ken Fuller and BPG.

Toilet Panels – Merv has ordered these and Richard is quite happy to fit them. This will enable us to have access to the cistern to alter the ball cock to increase the water as the flush is inadequate at the moment.. Pam asked Merv to ask Richard to take before and after pictures.

Water heater in kitchenette – the valve is problematic and leaking slightly – Merv looked into the cost of a new one and it was extremely expensive. Costings continue.

Future events

Jumble Sale on 1st April – Maria said the recycling company are booked for 12.30 to collect any unsold textiles. Cakes needed for refreshments please. We have the usual band of helpers.

AGM on 20th April – we will provide drinks and nibbles – Maria offered to buy the nibbles.

Summer Fair – 3rd June – discussion took place about the various stalls we would need. It was agreed to just have the stalls outside this year as there had not been a big footfall to the indoor stalls last year. Steve said that we really need to see if we can offer more for the children. Sandra offered to look into the possibility of booking someone to do face painting. Peter asked if we ever contact the local charity shops to see if they would like a stall and

Joan said not in previous years.

Raffle – Valerie offered to sell tickets on the day. We need to collect raffle prizes. Joan says that last year Lyn had written to local companies for prizes.

Bar – Peter agreed to organise and Gordon Howard would help.

Refreshments – Sue and Sandra – we will need cakes please.

BBQ – Merv and Maria -and possibly Alan if he is able to attend.

Tombola – Margaret and Ann Gasson ?

Children's tombola –

It was agreed to have a meeting to sort out the final details after the jumble on the 1st April .

Summer Ball – 16th September – Peter said that the caterer's and entertainer (Ricky Zalez) have been booked.

Any other business

Duck House – Alan said that he had taken delivery of the duck house this afternoon and is about to start on the repairs.

Acoustic Panels – Pam said that we need to try and get these organised – she asked Peter to arrange for the firm that he had contacted to come out and give us an estimate. Alan said that he had seen some cork panels that would need covering before installing but he would look at the cost of those as well.

Pam had been contacted by Barry Hutt who is a trustee of the Faith's Trust who award grants to local projects and he asked if we wanted to apply for a grant for something we need. Pam thought it would be a good idea to apply for a grant for the projector and screen and hearing loop for the main hall. Merv researched the prices for her which Pam included in her letter to the Trustees.

Pam thanked Merv and Peter for their hard work installing the projector and screen in the small hall.

Joan said we have had problems with children on the roof again – they were seen taking photos through the top windows of Kickboxing. Michelle Watson was contacted as the boys were known to her and she contacted the parents. She has subsequently received an apology from the parents. Pam suggested that we should consider installing CCTV – Peter agreed to look at the cost involved.

Alan said that he had been to an Eco Build exhibition and had been looking at ways to insulate the main hall roof – he said that the least expensive way will be a modern version of

hollow fibre. Discussion took place on how this would be installed in view of the fact that we have a suspended ceiling – to be discussed at a future meeting.

Valerie commented that it how nice it was that Merebank House next door had been sold to a family who seem keen to be involved with the village.

Date of next meeting

2nd May 2017

7.45 p.m.

Future meeting -6th June 2017