

Beare Green Community Association

Minutes of the meeting of the Trustees

Thursday 12th November 2015

Present:

Trustees: Pam Marsh (Chair), Angie Love (Treasurer), Maria Young (Secretary), Alan Smallwood, Joan Wigham, and Merv Young,

Associate Members: Valerie Holmwood, and Lyne Ford

Residents : Mrs Sue Millard

Apologies: Andy Marsh, Barbara Steadman-Allen, Mark Treliving, and Debs Mansfield

Welcome: Pam opened the meeting and thanked everyone for coming.

Minutes of the last meeting – Signed as a true record.

Matters arising

Ashtray for outside – Merv is still looking for the best deal for this as the suggested preference was a stainless steel type.

Treasurer's Report

Bank Balances

Curr A/c	£545.44
Saver	£0
Bonus Saver	£6000.12
Hall Fund	£2753.78
Trustee a/c	£3705.28
Trustee Saver	£4500.31
Total	£17504.93
Petty Cash	£693

Bonus Saver balance of £6000 is allocated to Corniche Builders as retention

Trustee saver balance of £4500 is allocated as one third share of the grant for the kitchen refurbishment.

Therefore cash available for general hall running costs is £7004

Payment

Paid £20 for Lottery License to Mole Valley

Paid bill for metered water £227 – not included in bank balance.

Bookings Report

The bookings are looking good. Amanda Collins has cancelled her booking this Saturday due to low numbers. Angie said that the Reiki hirer's had mentioned that Kickboxing have been leaving dirty cups in the small hall – Joan said that she had noticed that some of the children had been playing in there. It could cause a problem if the small hall was let out on the same night; she said she would have a word with them.

Social Report

Jumble Sale – the Jumble Sale went well and we made £400.32.

Christmas Quiz night – 28th November. 7 p.m. - we have eight tables booked. Pam and Angie to sort out food – Joan and Sue offered to help in the kitchen. Valerie offered to do the raffle.

We will meet at 10.30 am to decorate the hall and get the tables out.

Dates for next year's events:

Jumble Sales – 16th April 2016 and 15th October 2016

Quiz nights – 14th May 2016 and 26th November 2016.

Great Turners Wood

The volunteers were due to trim at the end of October but Michelle doesn't think it has been done. Hopefully the stream will soon be cleared.

Project Overhall

Pam, Alan Barry and Merv together with Mike Smith from Corniche met with Richard Burrows and Emma Day from Mole Valley District Council to discuss the small hall refurbishment. They have sorted out the finances as to what Corniche are going to do and what Mole Valley will pay for. There are a couple of legalities to sort out which Downs are going to look at. Peter Collis has given Pam a contact there and they are happy to do it pro bono. Corniche would like to start in the next couple of weeks and the works should hopefully take 4 – 6 weeks. We will start our revised rent in March and Pam has asked for us to be billed quarterly.

Mole Valley is able to reclaim the VAT on the work which means we will not have to fund the electrics and the plumbing.

Reiki can move into the Committee room whilst the work is in progress.

Maria gave a big thank you on behalf of everyone for all the hard work Pam and the team have put into this.

Maintenance

We still have a leak in the old gent's toilet and one in the main hall – discussion took place on how we think the water is getting in. Alan continues to try and locate the problem.

There is a small leak coming in on the corner of the building by the bins.

A new key for the window locks in the main hall is going to be placed on the notice board for hall users.

Matters to discuss

Defibrillator – there was a general discussion whether British Heart Foundation will give the grant if it is to be kept in a locked cabinet. Lynn said she would check with Mandy Shriver about the Capel one and if they obtained a grant. Angie has checked with our insurers and there would be no increase in premium but the excess would be £200 if it was stolen or damaged. Everyone agreed they were all in favour of the idea but we just need more clarification re the grant.

Dorking Glass Quote – Big window at back of hall £1746, the two Committee Room windows are £916 each. Pam is going to forward the quote to Michelle so that she can go ahead with applying for a grant.

Insulation – Alan said that to help with our heating costs we need the cavity wall insulated in the old part of the building. There are two types available – a wool fibre or EPS polystyrene beads. He has organised for two companies to do a survey and the best quote was £687 inclusive of VAT. Angie asked if it would be a problem if we had any further leaks – Alan said it shouldn't cause any problems. Maria said that we had a donation to the Buy a Brick Scheme and the person has asked if it could go towards a specific item such as this. Pam asked for a vote in favour of going ahead – all in favour.

Kitchen – we are going to go ahead with the original dates booked i.e. the first two weeks of January. Angie is going to ask if there is a possibility of incorporating a cleaning cupboard in the design to store the kitchen brooms/mop etc. Pam had been sent quotes for a cooker hood and janitor sink and wash hand basin. Merv suggested that it would be better to go for the larger cooker hood to cover the whole of the hob – Angie to ask the kitchen fitter if it could be vented using the spare VentAxia vent in the kitchen wall near the cooker. Discussion took place about whether we replace the current hand basin and install a janitor sink – Angie was going to speak to the kitchen fitter for a solution. Pam and Joan will liaise with the Lunch Club to see if they could move to 18th January. Angie has had contact from Surrey Communities who will need an updated invoice and would like to come to site meetings as the work progresses.

Kitchen Water Heater – we have received a quote from Chris Edes to replace the heater which is £900 including labour. Pam asked for a vote – all in favour of going ahead. Merv to contact Chris and organise a date.

Website – Pam thanked Merv for all his ongoing work on the website. Angie asked Merv for a copy of photos that could be sent to Helen Clack as she had donated money. Angie to email Merv as to which ones she would like.

Youth Club – Angie said that they had found a dormant account from the previous youth club that still had funds in. They are going to be paying rent from now on.

Any other business

Pam has been sent more paintballing vouchers – if anyone knows of any organisation that could use them please let her know.

Alan said that the Harpists had commented on the poor acoustics in the hall resulting in echo. Alan is going to look into the cost of acoustic board. Merv said that Mike Smith may well have a lead on a supplier that he had used for a sports hall.

Neighbourhood Plan Meeting– several members had attended – it was a long meeting – it was noted that no minutes were taken. Decisions on the plan for each village would be made by a vote from all three villages - thus Beare Green's future could be decided upon by those from Capel and Coldharbour. General opinion was that it would have been nice if the BGCA had been approached for comments by the steering group. Alan said that it appears that the sequence of developer proposals and the criteria for intended development were the wrong way round. He offered to compose a letter to the NDP steering group outlining our concerns.

St MM Parish Prayer – Maria showed the meeting the prayer for this week which mentions the Community Association and all the work that it is doing.

Date of next meeting

7th January 2016