

Bear Green Community Association

Minutes of the meeting of the Trustees

Thursday 12th May 2016

Present:

Trustees: Pam Marsh (Chair), Angie Love (Treasurer), Maria Young (Secretary), Alan Smallwood, Joan Wigham, Merv Young, Barbara Steadman-Allen

Associate Members: Valerie Holmwood, Lyn Ford joined the meeting late.

Residents: Sue Millard, Peter Hewitt

Apologies: Andy Marsh, Michelle Watson, Sandra Howard

Welcome : Pam opened the meeting and thanked everyone for coming.

Minutes of the last meeting – Signed as a true record.

Matters arising – there were no matters arising.

Resignation and Election of Trustees

Officers were elected;

Chairman – Pam Marsh

Secretary – Maria Young

Treasurer – Angie Love

Three trustees have retired by rotation under Section 15 of our constitution these are : Joan Wigham, Debs Mansfield and Mark Treliving.

The three vacancies so arising were filled by Sue Millard, Sandra Howard and Peter Hewitt and were accepted by unanimous vote.

New trustees to be given copies of the minutes of the Annual General Meeting, Constitution of the Association and copy of Accounts for the previous year.

Pam welcomed the new trustees.

Treasurers Report

Bank Balances:

Curr A/c £51.44

Saver £0

Bonus Saver £8001.52

Hall Fund £753.78

Trustee a/c £3070.39

Trustee Saver £1919.67

Total £13796.80

Petty Cash £439.14

Bonus Saver balance of £6000 is allocated to Corniche Builders as the retention fee

Therefore cash available for general hall running costs is £7796.80

Payments:

Kitchen fitters are now fully paid.

New hall sign paid £151.14

MVDC paid for Summer fair £71.50 and inc in balance

Income:

Hall hirers up to date with fees to end of March

Cheques to bank and not included in totals £286.88

Apologies given to Trustees as Gift Aid claim not completed yet. Will make priority

Booking Report

Joan said she has had several enquiries about the small hall. Bookings are still very good.

Michelle is continuing to run her counsellor drop in sessions every month.

Social Report

Forthcoming Events:

Jumble Sale - 15th October 2016 10 a.m. – 12 noon. Jumble drop off and set up 14th October 6 – 8 p.m.

Christmas Quiz – Saturday 26th November 2016.

Summer Fair – 18th June 2016

Joan said that she had enough stalls booked for outside but could do with some more for inside the hall. Stalls so far:

Dog Show, Newdigate Vets are providing prizes and Becky will be judging

Kick boxing Display,

Adult and Children Tombola, - Joan said we need more prizes for the adult tombola – Pam said we have been given some magnums of wine – one of these could go on the tombola.

Raffle - Lynn has had response from Denbies, Dorking Swimming Centre and Dorking Cinema with offers of vouchers for raffle prizes. Mr & Mrs Butcher have offered to run the raffle stall - Valerie offered to sell tickets around the Fund Day .

BBQ- Merv &, Maria said they would sort out the order for the BBQ – burgers, sausages, rolls, onions, sauces, serviettes.

Bar- we need to work out how much stock we will need for the bar e.g. beer. Lager. Coke. Lemonade and ice to keep them all cool and check on how many glasses are left.

Teas- we will need donation of cakes please

Coconut Shy, - we have found the balls but need to find the coconut holders.

Plant Stall, Bouncy Castle, Ice Cream, Candy Floss, Hook a Duck, Basket Stall.

Merv agreed to sort out the banners – put on the new date and put them out. .

Maria will do the First Aid.

Joan to contact Jamie to ask if he can attend to announced all the events and provide music.

Village Matters

Great Turners Wood has not had as many bluebells this year – they seem to have been taken over by the wild garlic.

The fisherman are expecting a delivery of chippings for the path around the pond – they may need volunteers to help spread them

A resident has asked if there was any possibility we could provide a duck house on the pond to try and offer some protection to the ducklings – the heron and magpie have taken the entire last clutch.

All agreed it would be a good idea – Peter offered to look into the cost.

Project Overhall

Pam explained the history of the whole project to the new Trustees.

Small Hall: Pam met with Mole Valley today to go through the snagging list. During the inspection it was noted there was a puddle of water in one of the cupboards - Ken from Mole Valley is going to ask the builder to investigate.

We are going to be responsible for sorting out the new kitchenette. Merv has contacted Wickes and we have been offered 20% discount.

Angie is going to ask Simon Love to look at the electrics in the kitchenette and the office to provide sockets for kettles etc. and the wiring ready for the defibrillator.

We need to lay our carpet tiles on the office floor and put a lock on the door.

The IT cables also need to be run for the Wi Fi.

A rail will need to be provided for the ramp for the emergency exit door – Pam to contact Mark Treliving for a quote.

Kitchen: This needs to be painted – Merv to obtain a quote. We also have a problem with ants around the kitchen – Pam offered to buy ant powder to put around the outside walls.

Storage

General discussion took place around implementing charges for storage . Outcome was the small cupboards would be £30 a year and the large cupboards £60 a year – payable in three instalments.

Hirers will be contacted informing them that will be charging for storage as of September

Signage

Pam thanked Merv for ordering and installing the sign above the entrance.

Re Village Hall sign at bottom of drive – Merv had contacted Surrey County Council and they have given us permission to place the sign at our own expense. Merv to look into costings.

Merv suggested it would be a good idea to advertise our website on the gallery windows – all agreed with this, Merv to look into costings.

On completion of the works we need to look at our emergency exit signs.

Pam asked Merv to look into the cost of a sign to put in the front entrance hall thanking Capel Parish Council, Mole Valley Council and Surrey County Council for their contributions to Project Overhall.

Any other business.

Julian Womersley has contacted Pam – they have had acoustic panels installed in the new Capel Parish Room by a local tradesman. He has suggested that they might help in our hall and can arrange for us to see them and put us in contact with the installer.

Alan asked Pam if she had received a certificate for the cavity wall insulation. Pam said not as far as she was aware – Alan said he would chase up the company.

Pam to check if we received a certificate for the new water boiler from Chris Eade.

New Years Eve – Peter offered to look into the possibility of putting on a function on New Years Eve for the village.

Date of next meeting: 9th June 2016

7.45 p.m.